

AYANWANDE KEHINDE BUKOLA

15, Mosobalaje Street, Off BE Street, Shagari Estate Iyana Ipaja, Lagos.

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CAREER OBJECTIVE:

To welcome the chance to work as a part of a dynamic team in an organization where loyalty, hard work and honesty is recognized and rewarded. Also to make significant contribution toward achieving the organizational goals while developing my skills yet further.

STRENGTH:

A self-motivated , fast learner, hard working team player, demonstrated ability to work under pressure, imbued with unassailable interpersonal and communication skills.

PERSONAL DATA:

Sex: Female
Date of Birth: 8th July 1997
State of Origin: Osun state
L.G.A: Ayedire
Religion: Christian
Marital Status: Single
Nationality: Nigeria

EDUCATIONAL QUALIFICATION OBTAINED

- * Lagos State Polytechnic 2018-inview
- * National Diploma(office technology and management) 2010-2016
- * State Senior College, Alimosho
- * Gods Grace Nursery / Primary School
(First School Leaving Certificate)

WORKING EXPERIENCE

- * Office administrator
Rise up College Secondary School
- * Finance officer
Rise up College, account department

TECHNICAL SKILLS:

- * Interpersonal communication and analytical skills.
- * Management skills.
- * Business Application .
- * Excellent book keeping.
- * Time and behavior management.
- * Computer literate.

HOBBIES:

- * Traveling/ Adventures
- * Reading
- * Styling
- * Presenting
- * Cooking
- * Meeting People

REFEREES:

On requesting